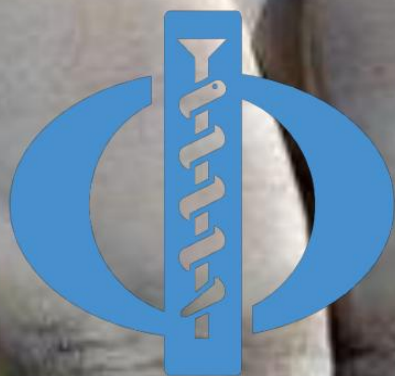




# First-Year Student Guide



Πανεπιστήμιο Θεσσαλίας  
Τμήμα Φυσικοθεραπείας

Academic year  
2024-2025

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## Educational Function

Dear students,

The Department of Physiotherapy of the University of Thessaly welcomes you to the new academic year and wishes you to be healthy, creative and happy. In the context of updating the educational process, we present you with useful information that will facilitate your undergraduate level courses.

The Department of Physiotherapy has received the general instructions issued by the University of Thessaly and are in line with the instructions of the Ministry of Education, so that safety protocols are observed for students, teaching, administrative and other staff of the Department.

### **Steps to be followed by First-Year Students:**

1. Registration in the electronic database of the Ministry of Education and Religious Affairs.
2. Complete the registration by submitting the necessary supporting documents to the Department Secretariat in person or by mail on the dates posted by the Secretariat in its announcements.
3. Each student, upon registering at the Institution, automatically obtains a personal Institutional Account to access electronic services. The Institutional Account consists of a Username and a Password.

To activate your Institutional Account you will need to follow the instructions sent to the mobile phone number you provided. You will need to wait at least 24 hours for your codes to be fully active.

**ATTENTION:** The recovery password you have been given is one-time use and is automatically deactivated after your account activation process.

### **4. Issuance of Academic Identity Card**

To obtain your Academic Identity Card, which also functions as a Reduced Ticket, follow the link below: <http://academicid.minedu.gov.gr>

### **5. Electronic Mail (e - Mail )**

Each student, upon registration at the Institution, automatically obtains a personal Email Address (e- mail). No actions are required on the part of the students in order to obtain their email at the University of Thrace. The personal email is in the format username@uth.gr, where username is the Username corresponding to each student's Institutional Account. The user's login to the Email is done with the Institutional User Account. To access the Email via a website, you can use the Webmail service (Webmail instructions).

## **6. Connection to the University of Thessaly network**

To access some of the University of Thessaly's electronic services (e.g. Electronic Secretariat, Library Databases) from your personal electronic device (PC, Laptop, Tablet, Smartphone), it is necessary,

- if you are within the University of Thrace premises, connect to the University of Thrace WiFi network (WiFi/Eduroam instructions), or
- If you are outside the University of Thrace, use the Virtual Private Network - VPN service (Virtual Private Network - VPN instructions), (<https://it.uth.gr/services/eikoniko-idiotiko-diktyo-vpn>). The user connection to the VPN is made with the Institutional User Account.

## **7. Electronic Secretariat**

Through the unistudent app, students can:

- make course declarations (mandatory every semester)
- see their scores

Students are required to register for courses each semester (winter-spring).

For the declared courses of the winter semester, they take exams in February and for the declared courses of the spring semester, they take exams in June.

In the September re-examination, students take exams in all the courses they failed in the February and June examination periods. Students who did not register for a course cannot take the exam.

### **For students of the Departments of the University of Thessaly:**

If you are outside the University of Thrace network (e.g. home connection), to access the Electronic Secretariat website, you must use a VPN (Virtual Private Network).

Instructions for installing and configuring VPN on a computer or other device can be found on the website of the Computerization Directorate.

<https://it.uth.gr/services/eikoniko-idiotiko-diktyo-vpn>.

Login to the Electronic Secretariat.

## **8. EUDOXOS**

This is a fully automated service that offers information and access to students for the provided Textbooks (order-receipt).

You log in to the Eudoxos student application with your username and password, which you have received from your relevant Department.

After logging in you can:

- View all courses/subjects in your Department's curriculum and the corresponding recommended textbooks/book series
- Preview the cover, back cover, table of contents, and an indicative excerpt from each book
- Be instantly informed about the current availability of each book as well as the delivery points in your city
- Select textbooks/book series for the courses/subject areas in which you have registered
- Find the address of the Distribution Point

Instructions for the book selection process can be found on the EVDOXOS website.

## **9. e - CLASS**

The e-class Distance Learning platform operates as the unified e-learning system of the University of Thessaloniki.

First-year students should go to the e- class website ( <https://eclass.uth.gr/> ) and register with their Institutional Account details.

**ATTENTION** : Before registering, it is recommended to read the frequently asked questions section.

After successful registration, the user logs in to e-class with the Institutional User Account.

## **10. MS-TEAMS**

The MS-Teams platform is used to conduct and monitor distance learning courses.

To activate the MS-Teams service, follow the relevant guide titled Instructions for Connecting and Using MS-Teams.

More information on conducting distance learning courses can be found in the relevant guide entitled Distance Learning Courses. After successful activation and configuration, user login to MS-Teams is done with the Institutional User Account.

## **11. Student Welfare**

Information about the benefits and electronic services of Student Welfare can be found in the Student Welfare structures section as well as in the relevant announcements of the competent services on the central website of the University of Thrace ( <https://www.uth.gr> ).

## **12. Access to the Library**

The registration of first-year (undergraduate and postgraduate) students of the academic year 2024-25, as members of the Library and Information Center will be done electronically by the library staff, without the need to submit an application and the presence of students at its building facilities in Lamia. For the operation and services provided by the Library during the current period, visit the website <http://www.lib.uth.gr/LWS/el/contact/index.asp> which is updated on a regular basis, and for other information, its website ( <http://www.lib.uth.gr> ).

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## **13. Students with disabilities**

Students who wish to be informed, receive or provide support for the access of students with disabilities and/or special educational needs can visit the PROSVASI website, (<https://prosvasi.uth.gr> ).

## **14. Consulting**

The Student Counseling Service of the Laboratory of Psychology and Applications in Education enables students of the University of Thessaly, if they so wish, to receive psychological support

and assistance for their personal difficulties and concerns, as well as to be trained in acquiring skills to manage and solve problems they may encounter.

### **For Studying (at a glance)**

- I am reading the Department's study guide.
- first semester courses.
- I am registering for courses in the electronic secretariat.
- I am informed about asynchronous e-class education and modern online MS-TEAMS education.
- I am making a declaration for books only for the courses I have declared to EVDOXOS.

### **Academic Calendar**

Here you can find information about the start of classes during holidays and exam periods [here](#).

### **Contact with Teaching Staff**

Communication with Teaching Staff is recommended to be done via e-mail and/or telephone (communication through the Secretariat) and by appointment at the Tutors' offices. The teaching staff, members of the Faculty/Department of Education have the responsibility to guide and advise students who have been assigned as study advisors. Therefore, students who face any issue related to the course of their studies can primarily address their advisor.

### **Contact the Secretariat**

All students can be served at the counter of the Secretariat of the Department of Physiotherapy on all working days and **hours 10:00 - 12:00**, preferably after an appointment to avoid overcrowding.

Contact the Department Secretariat by phone at **2231060176-77-79** or by E -mail: [g-physio@uth.gr](mailto:g-physio@uth.gr)

## More General Student Life Safety Issues

### Specifically, what we need to do is the following:

- According to Law 4619/2019 (Ratification of the Criminal Code), and specifically article 370A (Violation of the confidentiality of oral conversation, par. 2 and 3), any recording / audio recording / video recording of lectures / conversations / presentations, theoretical or laboratory / clinical courses, all or part of them, without the written consent of the instructor, incurs criminal liability as an illegal act.
- It is also noted that the recording/videotaping of lessons constitutes a potential marketing of the product with corresponding criminal consequences.
- In any case of rumor or complaint of incidents of recording/videotaping of the content of the course of theoretical lectures and/or laboratory courses, without the written consent of the instructor, the members of the Assembly, protecting their intellectual rights, academic freedom and free public education that makes it a priority for teachers to provide their knowledge to the students of the Hellenic Public University, will proceed with the procedures provided for by law. In order to protect students from naivety or deceit, the Assembly informs the entire student community of the above, in writing and orally.

Excerpt from minutes 107/2023 of the Meeting of the Department of Physiotherapy of the University of Thessaly of 31-5-2023.

### Useful Websites

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- Ministry of Education and Religious Affairs : [www.minedu.gov.gr](http://www.minedu.gov.gr)
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- National Public Health Organization: [www.eody.gov.gr](http://www.eody.gov.gr)
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- Department of Physiotherapy website: [www.physio.uth.gr](http://www.physio.uth.gr)
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- [on urgent issues https://www.uth.gr/tag/epeigousa-anakoinosi](https://www.uth.gr/tag/epeigousa-anakoinosi).gr
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- [Website : www.lamia.gr](http://www.lamia.gr)
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